

TRAINING 4

MAR 16 1953

Chairman, Committee on Admissions
Advanced Management Program
Soldiers Field
Boston 63, Massachusetts

Subject: Letter of Appraisal - Advanced Management Program

Dear Sir:

[redacted] has been assigned to this Office since December 1951, in the capacity of special assistant and personal representative of the Chief. His primary responsibility is and has been to resolve highly complex problems in the development of our logistical support programs, to recommend logistical policy and to interpret for the Chief, Agency policy as it affects logistics plans and operations. This responsibility involves management planning, direction and coordination of all aspects of procurement, supply, transportation, real estate, and construction engineering. In the development of logistical policy and programs, he is required to negotiate and maintain liaison with high-level staffs of the Military Departments and the Department of State to insure continuity of support and effective relations with these Agencies.

[redacted] performance has been most outstanding. He has grasped at once the character and content of his assignments and assumed the full scope of his responsibility without hesitation. He consistently exercises sound judgment and displays ability to lead strongly and effectively. He is held in high regard for his moral courage, keen intellect, honesty, and loyalty.

I am endorsing [redacted] application to the Advanced Management Program, with the fullest confidence in his capacity to derive maximum benefit from this training and meet the highest standards expected of the participants.

Very truly yours,

SIGNED
JAMES A. GARRISON
Chief, Logistics Office

PSO/AS/WSW/mel (13 Mar. 1953)

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